

Kabi Sukanta Mahavidyalaya

A Co-Educational Degree College

ARTS AND COMMERCE

Estd.: 1986

Affiliated to the University of Burdwan

ACCREDITED BY NAAC

B - Grade

PROSPECTUS 2016 - 2017

Bhadreswar, P.O. Angus, Dist. Hooghly, W.B.

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KABI SUKANTA MAHAVIDYALAYA

Envisioned to promote higher education among the boys and girls of Bhadreswar and surrounding villages , persons of different communities and three local Municipality viz , Bhadreswar, Champdany, Baidyabati took an avowed aim to establish a centre of higher learning viz, a college in Bhadreswar. And the net outcome is the emergence of Kabi Sukanta Mahavidyalaya in Bhadreswar in December 6, 1986. The Pioneers in the field of establishing this College definitely got an extra momentum when Purbachal Multipurpose Cooperative Colony Society Ltd. came ahead to donate two bighas land on which our institution shines in its lonesome beauty.

The onward march of this institution has started since last 26 years only, it is yet to move on and traverse a long way if it is to live up to the glorious heritage of any prestigious College.

A few words about its location: It stands near Bhadreswar Rly.Stn.on the Howrah-Bandel Main- Line of Eastern Railway and is well connected by road even.

Let us aspire that this College of ours will become synonymous with quality education in the days to come.

THE MAIN MISSION AND VISION OF OUR COLLEGE IS TO IMPART :

- *Education for learning and livelihood.*
- *Social consciousness and environmental awareness.*

COURSES OF STUDY OFFERED IN THE COLLEGE

B.A. (Hons.)

Subject combination option: B.A. Honours in the following subject: English, Bengali, History, Geography and Sanskrit. Students opting for any of the Honours, subject are required to study two subsidiary subject and may take anyone from each of the following three subject groups as combination.

- | | |
|--|------------------------|
| 1. Sociology / Political Science | 2. Economics / History |
| 3. Elective English / Elective Bengali | 4. Sanskrit |

+ Compulsory Language.

- i) History (Hons.) students cannot take History as a combination subject.
- ii) Bengali (Hons.) students cannot take Bengali as a combination subject.
- iii) English (Hons.) students cannot take English as a combination subject.
- iv) Geography (Hons.) students cannot take Geography as a combination subject.
- v) Sanskrit (Hons.) students cannot take Sanskrit as a combination subject.
- vi) Sociology (Hons.) students cannot take Sociology as a combination subject.
- vii) Political Science (Hons.) students cannot take political Science as a combination subject.

Note : 1) Students who take up any of the Honours Courses can not opt for Geography as combination subject.

2) Students who take up Geography Honours should have to opt for Economics and pass subject compulsory.

B.A. and B.Com. (General)

B.A. (General)

Subjects offered : Bengali, English, History, Sociology, Economics, Political Science, Sanskrit, Geography. A students opting for Three Year B.A. General Courses is required to study, three subjects from the following subject groups as combination subjects :

- | | |
|--|-------------------------|
| 1. Sociology / Political Science | 2. Economics / History |
| 3. Elective English / Elective Bengali | 4. Geography / Sanskrit |

+ Compulsory Languages

Students opting for Geography as a combination subject for their general curriculum should necessarily have the same subject at the Plus Two level .

B.COM (Hons.)

The College offers Honours in Accountancy in Commerce.

Students opting for the Honours are required to study the following Subjects in 1st Year Hons.

Subject.

1. Financial Accounting
2. Cost Accounting

B.Com. (General)

A Student opting for Three Year B.Com. General Courses is required to study the following Subjects :

1. Economic Principles & Indian Economic Problem
2. Management Theory & Practice
3. Financial Accounting

+ Compulsory Languages

Attention Please :

For all courses of study English & Bengali / Alternative English / Urdu / Hindi in First Year and Environmental Studies in Third Year are Compulsory.

ONLINE ADMISSION PROCEDURE

Issuance of admission forms & Prospectus :

Application forms for admission to 1st year B.A. / B.Com. General programmes are issued immediately after the publication of Higher Secondary result. Students passing H.S. + 2 Exams from WBCHSE or other Boards are eligible to get Application forms from the college website on payment of Rs. 40/-. Intending and eligible candidates are to submit separate application forms for separate subjects / streams (General). Admission is made strictly in order of merit and as per procedures laid down by the Admission Committee of the College. The list of candidates provisionally selected along with the last date of admission will be notified on College Notice Board & College website from time to time. If any candidate fails to get himself/herself admitted by the specified date he/she will forfeit his/her claim for admission.

Admission to Honours Courses will be done through the cancelling system, in other words, all the candidates enlisted in the merit list on the basis of marks obtained in the qualification exam must be present in the College on the Scheduled date and time. The process may include oral / written test depending upon Department concerned. The final merit list will be published only after that and the candidates not showing up in the counseling or test will not be considered for admission. The decision of the Admission Committee shall be final in all cases of admission.

Reservation of seats :

Of the total seats in a class, 22% are reserved for S.C., 6% for S.T. And 3% for physically disabled Candidates. All such candidates are required to submit a duly attested photocopy

of the Caste/Tribe/Disability certificate in support of his/her claim with application for admission.

Required Documents :

1. Attested photo-copies (Xerox) of mark sheets of Madhyamik and H.S. examinations should be attached with the duly filled in admission form.
2. Mark sheets in original should be shown during the submission of form.
3. SC/ST/Disability certificate in original should be shown at the time of admission.
4. Original Migration certificate from the University / Board is to be produced at the time of admission in case of migrating candidates.
5. In case of transfer, the candidate must produce original Transfer Certificate from the Institution last attended.
6. Original School/College leaving certificate from the Head of the Institution last attended is to be produced at the time of admission.
7. One recent passport size photograph.
8. Attested photocopy (Xerox) of the admit card of Madhyamik/Secondary examination showing date of birth should be attached with the admission form.
9. The original admit card of Madhyamik examination is to be produced for verification at the time of admission.

Cancellation of admission :

All admission are provisional and subject to the approval of the University of Burdwan and Fulfillment of conditions of requirements laid down by the University and the College. In case of any fraudulence and suppression and/or misrepresentation of facts found at any time during his/her studentship, the admission may be cancelled. If any student remains absent from his/her classes continuously for fifteen days within the first two months from the date of his/her admission, his/her name will automatically be struck off the rolls. Fees submitted by the student at the time of admission shall also be forfeited.

ACADEMIC INFORMATION

Attendance in classes :

As per University rules, a student is required to attend at least 75% of classes held in each subject in order to be eligible to appear at the University Exams. The students whose attendance in classes are 60% and above but below 75% are treated as non-Collegiate students and such students may appear at the University exams only if the University condones their short percentage. The students who attend less than 60% of classes in each subject are treated as dis-collegiate students and they are not eligible to appear at the University exams.

In case of Honours students the attendance in Hons. Classes is more strictly followed and the Departments concerned may take stern action against the defaulting students.

College Examinations, Class Tests & Tutorials etc.

The students are compulsorily required to appear at college examinations, class tests, held from time to time as per Academic Calendar.

Career Oriented Programme :

As a part of propagation of career oriented courses in accordance with the guide lines of UGC our College has introduced a course of Tourism and Travel Management on self financing basis w.e.f. 2007-08 academic year. The details on the Courses are as follows :

- i. Certificate Course (one year)
- ii. Diploma Course (one year) and
- iii. Advanced Diploma Course (one year)
- iv. Graphic Designing (six months)
- v. Functional and Communicative English (six months)
- vi. Proof Reading and Recitation (six months)

Detailed information will be available to the Concerned Department.

Computer Training Courses :

A Computer training centre under the aegis of WEBEL INFORMATICS LTD. has been opened in our college. The training has been made compulsory for all the students of our college on payment of Rs. 50/- only per month.

Remedial Coaching Classes :

In order to enable students belonging to SC/ST/OBC minority communities who need remedial coaching to come up to the level necessary for pursuing higher studies efficiently and to reduce their failure and drop out rate the college has started remedial coaching classes with the financial assistance of UGC.

COLLEGE LIBRARY

The College has a rich and useful library consisting of more than 14946 text and reference books of various disciplines housed in the library building. It has a Reference section, a lending section and a separate Reading Room. The Library is provided with the facilities of computerized access. Besides the general library, various Departments have Seminar Libraries particularly for Honours students and the Departmental teachers assist the sincere students readily.

On payment of the library deposit each student is provided with three(03) cards, one for Reading and the other two for Lending. The cards are strictly NOT TRANSFERABLE. Reading card is meant for the issue of a book to be read, only on the day, in the Reading Room, Books are issued against Lending/Borrower's card for home use.

Library Hours :

Lending Section (Sunday Closed) – 10.15 am. to 1.30 pm

Reading Room (Sunday Closed) – 10.15 am. to 5.00 pm.

Library Rules :

Students can borrow two books at a time, which must be returned within 10(ten) days from the day of issue. Books may be re-issued; if there is no requisition for a particular book by the time.

Any students keeping a book beyond the time allowed will be fined @ 50 paisa per day and even be debarred from using the library for one week or more depending on the situation.

Any book lost or mutilated must be replaced by the borrower. If the book is one of a series and cannot be available single, the whole set must be replaced. In case of a book being out of print, the borrower must pay a fine as decided by the Principal, to the published price. Till the damage or loss is made good a borrower will have no right to use the library. Honours students are allowed to borrow books only for Puja vacation, which should be returned within one week after re-opening of the College, there after fine will be charged as per rules, including the vacation period. This fine will not be excused on any ground whatsoever.

Students will be issued books more than one time in a day on Reading Card, return of the same will be allowed after the elapse of a full day.

No books are issued for home on Saturdays, but books on Reading Card may be available for use in the Reading Room.

Former Students who have graduated from the College and are studying in Post-graduate classes may, on the recommendation of the Librarian and permission of the Principal, avail the Reading Room facility but will not be allowed to borrow books under any circumstances.

Library Cards are to be kept with utmost care, loss of which must be reported immediately to the Librarian and duplicate card will be issued on payment of fine. Cards must be surrendered and clearance certificate be obtained before filling in the forms for B.A./B.Com. Final Examinations in each part.

Students seeking Transfer Certificate, Library Deposit refund must produce a clearance certificate from the Librarian for the purpose to the College Office.

SEMINAR LIBRARY :

Each Honours Department has its own Seminar Library with specialized books of immediate necessity in addition to the facilities of getting books from the College Central

Library. Students can avail the facilities of getting books from the seminar library by paying nominal fees per month.

GENERAL INFORMATION AND GUIDANCE FOR STUDENTS

COMPUTER & INTERNET FACILITIES

Since Computer and internet facilities in the present day context day being bare necessity for students and teachers they will be provided with this facility both in the library and in classrooms.

GAMES & SPORTS FACILITIES

The college shares a playground with the adjacent school and Purbachal Multipurpose Cooperative Colony Society to offer facilities of physical exercise to its student through games like Football, Volleyball, Cricket, Kabadi and encourages in Athletics, in the form of Annual Meet. The College is affiliated to the Burdwan University Sports Board, and participates in Inter-College Competitions.

COLLEGE MAGAZINE

The College magazine is published once a year. It is edited by Student Editor, under the guidance of a Teacher-in-charge.

Every student is entitled to have a copy of the magazine and contribute poems, short stories and articles etc. to it.

WALL-PAPER

Wall-paper, is an organ of the students in which articles of general interest are published by a Student Editor, under the guidance of a Teacher-in-charge. Students of various departments are constantly encouraged by the respective faculty members to publish wall papers on their own which are displayed at the department notice board.

COMMON ROOM

There are two separate Common Rooms one for boys and the other for girls with Carrom Boards and other indoor games. Students can enjoy the Common Rooms during their leisure hours.

NATIONAL SERVICE SCHEME

The College has two Units of NSS approved by the Burdwan University. College Students, both male and female, may join any one unit under the guidance of Programme Officer who is a member of the teaching staff. Its regular activities include adoption of a village, road repairing, cleaning the college premises, mass literacy campaign and various other social service campaigns. NSS Units hold Seminars and Workshops time to time to keep the students aware of different social and cultural problems related to AIDS, Thalacemia and other diseases and evils. Besides these units organize Blood Donation Camps at different times of the year Participation in NSS is compulsory.

COLLEGE CANTEEN

The College has canteen run privately by a contractor that caters to the need of the students and staff of the College with nutritious food at a reasonable price.

MEDICAL AID

Students can avail consultations with the specialists in 'Student Health Home' to which the College has institutional membership. Besides, the College has Medical Check-up system at

different time of the year. The college has also arranged free health check up of the students by a registered medical practitioner.

CONCESSION AND AWARDS

FREE & HALF-FREE STUDENTSHIP

The College grants free and half-free studentship annually to a limited number of students. The concession is made strictly on the basis of merit-cum-poverty.

STUDENTS' AID FUND

Students from the economically weaker section of the society (excluding SC/ST candidates) can apply for grants from Students' Aid Fund after notification during a session. Aid is granted to a students on the basis of financial conditions, attendance in classes, result of tests & exams and or other enquiries etc.

SCHOLARSHIP

a) Bimala Prasad Memorial Scholarship.

This scholarship is given to the following categories of students :

- i) One Student securing highest marks in B.Com, Part -III (Hons.) Exam, of the University of Burdwan (value of scholarship Rs. 500/-)
- ii) One student securing highest marks in B.A. Part-III (English Hons.) Exam of the University of Burdwan (value of scholarship Rs. 500/-)
- iii) One poor and meritorious student in B.Com. Part-III (Hons.) Exam, of the University of Burdwan (value of scholarship Rs. 500/-)

b) Kabi Sukanta Mahavidyalaya Employees' Co-operative Credit Society Limited Meritorious Scholarship.

One Student securing highest marks in B.A. Part-III Bengali (Hons.) Examination, of the University of Burdwan (value of scholarship Rs. 500/-)

One Student securing highest marks in B.A. Part-III History (Hons.) Examination, of the University of Burdwan (value of scholarship Rs. 500/-)

PERFORMANCE OF CULTURAL ACTIVITIES

Our college frequently holds debates, quiz-competitions, seminars and cultural programmes where in students demonstrate their performance.

STUDENTS UNION

The Students' Union is a representative body of students and all students of the college are members of this union. It is formed by the students every year through election which is held as per Constitution framed by the University of Burdwan.

Teachers and administration of the College constantly interact with the students' union in order to develop a sense of community life, social consciousness and fellow-feeling, and to ensure discipline in the College campus. The Students' Union is responsible for organizing various cultural programmes, sports competition and cultural activities in the College.

BY-CYCLE / VEHICLE PARKING SHED

Bi-cycles and other two wheelers properly locked must be kept in the shed and must not be parked in other spaces or corridors of the College.

NOTICE BOARD

Students should cultivate the habit of going through every notice displayed on the Notice Boards. Ignorance of rules, notice & instructions' will not be accepted as an excuse for non-compliance.

IDENTITY CARDS

An identity card is issued after he/she becomes a regular student of the college and individually applies for it after one month from the beginning of the classes. As a very important document a student must keep his/her Identity Card during College hours every day.

- **ACADEMIC SESSION**

The Academic session of the College begins from 1st July and ends on 30th June next Year

Term	From	To
First Term	1st July	The beginning of Puja Vacation

- **FESTIVAL VACATION**

Second Term	Date of Reopening of the College after Puja Vacation	The beginning of Winter Recess
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- **WINTER RECESS**

Third Term	Date of Reopening of the College after Winter Recess	The beginning of Summer Recess
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- **SUMMER RECESS**

Term	1st Year	2nd Year	3rd Year
First Term	Class	Class	Class
Second Term	Class	Class	Class
Third Term	Class	Class/ Tutorials	Class/ Tutorials

RULES OF CONDUCT & DISCIPLINE FOR STUDENTS

Students must abide by the following rules of discipline of the College. Any breach of discipline will compel a student to accept such punishment as the authority will deem fit.

Students should be courteous to teachers & office staff and amiable to fellow students.

Students must not enter or leave a class-room, when the class is on, without the prior permission of the Lecturer in Charge.

A class is collectively responsible for the conduct of its members.

Students must not indulge in any noise or disorderly conduct in college premises. They must not loiter or gossip in the corridors and must not make a noise when waiting for another class.

Student must not disfigure the walls of the college or damage college property or write anything indecent or indecorous on the black boards or mutilate Library books and periodicals.

Any kind of malpractice or indiscipline conduct during college or Public Examinations will be treated as gross violation of College discipline.

Students (both boys and girls) must scrupulously observe decorum in their behavior.

Students also must observe the rules and regulations that may be issued from time to time by the college authority.

Always help to keep the classroom and environment clean.

Always promote fellow feeling, objectives, interest and image of the Institution.

Disciplines	Name of teachers	Designation	Qualification
Commerce	Dr.Subhajit Gangopadhyay	Associate Professor in B.O. & M	M.Com.,Ph.D.
	Sri Subrata Sarkar	Assistant Professor in Commerce	M.Com.,MLISc, M.Phil
	Sri Kalyan Kanti Dutta	Part time Lecturer in Commerce	M.Com., M.Phil
Economics	Smt. Kinki Chattopadhyay	Associate Professor in Economics	M.A., M.Phil
	Sri Subhamoy Chatterjee	Part time Lecturer in Economics	M.A.
Bengali	Smt. Malabika Mandal	Associate Professor in Bengali	M.A., M.Phil
	Dr.Ashoke Krishna Chatterjee	Assistant Professor in Bengali	M.A., Ph.D.
	Sri Partha Sharma	Contractual Lecturer in Bengali	M.A.
	Smt. Maitreyi Dasgupta	Part-time Lecturer in Bengali	M.A.
	Smt. Tukur Bairagi	Part-time Lecturer in Bengali	M.A.
Geography	Sri Prasenjit Pal	Assistant Professor in Geography	M.Sc., M.Phil
	Smt. Dipannita Neogy	Part-time Lecturer in Geography	M.A.
	Smt .Barnali Mukherjee	Part-time Lecturer in Geography	M.A.
	Sri Aniruddha Chatterjee	Part-time Lecturer in Geography	M.A.
	Smt. Simanti Mukherjee	Part-time Lecturer in Geography	M.A.
	Sri Khokan Khan	Laboratory Attendant in Geography	M.A. B.Ed, I.T.I
English	Smt. Priya Das	Assistant Professor in English	M.A.
	Dr. Indrajit Chattopadhyay	Assistant Professor in English	M.A, Ph.D
	Sri Sourav Singha	Part-time Lecturer in English	M.A, M.Phil
	Sri Debmalaya Chatterjee	Part-time Lecturer in English	M.A, M.Phil
	Sri Samrat Banerjee	Part-time Lecturer in English	M.A, M.Phil
History	Dr. Srikumar Deb	Associate Professor in History	M.A., Ph.D.
	Dr. Moumita Manna	Contractual Lecturer in History	M.A., Ph.D. M. Phil
	Smt. Sulagna Ghosh	Part-time Lecturer in History	M.A.
Pol. Sc.	Smt. Saheli Naik	Assistant Professor in pol.sc.	M.A.
Sanskrit	Smt. Srabani Pal	Part-time Lecturer in Sanskrit	M.A.,M.Phil
	Smt. Tamali Ghosh	Part-time Lecturer in Sanskrit	M.A.,M.Phil
	Md. Israfil	Part-time Lecturer in Sanskrit	M.A.,M.Phil
	Smt. Salma Mondal	Part-time Lecturer in Sanskrit	M.A.
Sociology	Sri Soumitra Sarkar	Part-time Lecturer in Sociology	M.A.,M.Phil

NON-TEACHING STAFF

• OFFICE

CLASS – III	1. Sri Arun Bhattacharya 2. Sri Tulsi Das 3. Sri Kartik Malik	Head Clerk Accountant Clerk	B.Com. B.A. (Spl.), B.Ed. B.Com. (Hons.) B.Com.
CLASS – IV	1. Sri Jagannath Chatterjee 2. Sri Ujjal Kumar Tanti 3. Sri Pradip Kumar Banerjee 4. Sri Manoj Harijan 5. Sri Provash Howladar 6. Chandana Biswas	Office Peon Office Peon Guard Guard Electrician cum Caretaker Lady Attendant	Non-Matric Non-Matric Non-Matric Non-Matric N/A N/A
LIBRARY	1. Sri Adwaita Kumar Das 2. Sri Asit Mazumder 3. Sri Promatha Nath Kole 4. Mr. Satinath Sur	Librarian Librarian(contractual) Library Peon Casual	M.Com., MLISc , M.Phil. M.A. MLIS H.S. N/A

Sl.No	Fees	B.A Genl.	B.A.(Hon)	Geo(P)	Geo(Hon)	B.Com(P)	B.Com(Hon)
1	Admission Fees	200	200	200	200	200	200
2	B.U Enrolment	50	50	50	50	50	50
3	B.U.Registration	100	100	100	100	100	100
4	B.U.Sports Fees	50	50	50	50	50	50
5	Building Fees	200	200	200	200	200	200
6	College Examination Fees	150	150	150	150	150	150
7	Common Room Fees	15	15	15	15	15	15
8	Computer fees	(60 X 2) 120	(60 X 2) 120	(60 X 2) 120	(60 X 2) 120	(60 X 2) 120	(60 X 2) 120
9	Cultural Fees	30	30	30	30	30	30
10	Development Fees	(25 X 2) 50	(25 X 2) 50	(25 X 2) 50	(25 X 2) 50	(25 X 2) 50	(25 X 2) 50
11	Electric Charges	150	150	150	150	150	150
12	Students Health Home	10	10	10	10	10	10
13	Identity Card	25	25	25	25	25	25
14	Library Caution Money(Refundable)	300	300	300	500	300	300
15	Library Fees	100	100	100	100	100	100
16	Magazine Fees	25	25	25	25	25	25
17	Miscellaneous Fees	75	75	75	75	75	75
18	Sports&Games	25	25	25	25	25	25
19	Students Aid Fund	25	25	25	25	25	25
20	Saraswati puja	40	40	40	40	40	40
21	Tuition Fees (Two Months)	(50 X 2) 100	(75 X 2) 150	(50 X 2) 100	(75 X 2) 150	(60 X 2) 120	(85 X 2) 170
22	Union Fees	20	20	20	20	20	20
23	Lab Caution Money (GEO) Refundable			300	500		
24	Geo lab (GH)				300		
25	Processing Fees	20	20	20	20	20	20
	Total	1880	1930	2180	2930	1900	1950

Online Form Fill-up Charge Rs. 120/- (For Two Honours Course and One General Course)

WOMEN'S CELL

The College has set up a cell to redress the grievances of the students. The students can drop their complaints / Grievance note(s) in the specified box kept in the ground floor of the College, just beside the College office. However, the student must identify himself/herself in that complaint letter by way of mentioning his/her class and roll number.

EMPLOYMENT CELL

The college is also thinking of developing an employment cell which will apprise the students of employment opportunities and offer suitable guidance.

LIBRARY DAY

The college observes LIBRARY DAY exclusively devoted to devising and planning new ways of enriching college library in all its activities at least twice in a year. We award prizes to the best users of the library.

SUGGESTION BOX

It's matter of great pleasure on our part to proclaim that students are allowed to give opinion freely by way of putting their suggestions in written forms and put them in a box kept in the college library.

OUR MISSION

To make our students-

- * Academically sound
- * Mentally alert
- * Socially Conscious
- * Morally upright
- * Environmentally aware
- * 'Man' in the true sense of the term

POSTSCRIPTS

The College retains the right to revise fees and to change dates of holidays and collage examinations in special circumstances. We heartily welcome the newcomers and expect them to make this much-loved college more lovable in the days to come.

Kabi Sukanta Mahavidyalaya
Bhadreswer, Hooghly (W.B)

Smt. Malabika Mandal
Teacher In Charge

Members of
GOVERNING BODY OF THE COLLEGE

Sri Ashim Kumar Das

President

Smt. Malabika Mandal

Teacher In Charge

Sri Subrata Sarkar

Teachers' Representative

Dr. Ashoke Krishna Chatterjee

Teachers' Representative

Sri Prasenjit Pal

Teachers' Representative

Sri Tulsi Das

Non-teaching Representative

Sri Kartick Malick

Non-teaching Representative

Dr. Joydeep Koley

Government Nominee

Dr. Prasanta Mukherjee

University Nominee

Dr. Bulbuli Banerjee

University Nominee

Dr. Shyamapada Santra

University Nominee

Sri Manoj Upadhyay

Donors' Representative

Students' Representative